

Town Hall
Lord Street
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PR8 1DA

To: Members of the Cabinet

Date: 12 April 2011

Our Ref:

Your Ref:

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Dear Councillor

CABINET - THURSDAY 14TH APRIL, 2011

I refer to the agenda for the above meeting and now enclose the following report(s) which were unavailable when the agenda was printed.

Agenda No.	Item
12.	Recycling Collection Services - Award of Contract (Pages 257 - 258) Recommendation of the Cabinet Member - Environmental
22.	Network Management Fees and Charges 2011/12 (Pages 259 - 266) Revised report of the Environmental and Technical Services Director containing amended recommendation and list of additional initiatives

Yours sincerely,

M. CARNEY

Chief Executive

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CABINET – 14 APRIL 2011

EXTRACT FROM PROCEEDINGS OF THE MEETING OF THE CABINET MEMBER – ENVIRONMENTAL HELD ON 6 APRIL 2011

MINUTE NO. 93 - **RECYCLING COLLECTION SERVICES - AWARD OF CONTRACT**

Further to Minute No. 79 of 12 January 2011, the Cabinet Member considered the report of the Operational Services Director on the proposed scope of Recycling Collection Services and the establishment of appropriate contractual arrangements for the provision of the services during the period 1 August 2011 to 31 July 2016.

The report indicated that the existing arrangement for the provision of the dry recycling collection service (Including food waste) and bring sites had been established in February 2010, when the previous contractor entered into administration; that this interim arrangement had enabled recycling collection services to continue to be provided whilst the Council conducted a formal procurement process to establish a new contractual arrangement; and that the interim arrangement was in place until 31 July 2011 to provide a reasonable mobilisation period following a formal award of contract.

The report also indicated that due to concerns about the overall cost of providing recycling collection services in future, it had been established that the new contract would contain the following elements as priced options:

- Option 1 – ‘Core Service’ - the weekly collection of recyclable materials, as per current the service (including food) directly from households;
- Option 2 – provision of a ‘Bring Site Service’ – e.g. collection, emptying of containers and cleanliness of the sites;
- Option 3 – the addition of plastic to the core service;
- Option 4 – the addition of cardboard to the core service;
- Option 5 – ‘Core Service’ with plastic and cardboard added, plus a Bring Site Service.

The Operational Services Director presented the report and indicated that breaking the service up into the above elements would provide the Council with the opportunity to determine the level of service that could be funded and therefore the scope of the contract that would be awarded.

He also explained that the 5 year tender period had been determined as the most viable option, following informal market consultation with prospective bidders, as this represented a reasonable period for depreciating vehicle

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costs; it was considered that a shorter contract period would over-inflate tendered prices.

In accordance with European and UK procurement legislation a formal tendering exercise had been undertaken which had resulted in the formal evaluation over a two week period of four valid short listed tenderers, with scores being awarded to each tender, as indicated in paragraph 12 of the report. The moderated scores were incorporated into an overall scoring template, the outcome of which was detailed in Appendix A of the report.

This was a Key Decision and was included in the Council's Forward Plan of Key Decisions.

RESOLVED: That the Cabinet be recommended to:

- (1) approve Options 1 and 2 as the scope of the Council's future recycling service with a view to implementing Option 5, at the earliest available opportunity, finances permitting, but by April 2013 at the latest;**
- (2) agree to award a Contract to Tenderer D for the provision of the recycling collection services, to reflect the agreed scope of service, for the period 1 August 2011 to 31 July 2016, with the option to extend the contract period up to a maximum of 2 years, subject to satisfactory performance; and**
- (3) acknowledge the level of one-off savings that will be achieved, as a result of this decision, prior to the implementation of Option 5.**

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REPORT TO: Cabinet

DATE: 14th April 2011

SUBJECT: Network Management Fees and Charges 2011/2012

WARDS AFFECTED: All

REPORT OF: Peter Moore – Environmental and Technical Services Director

CONTACT OFFICER: Jeremy McConkey
Network Manager
0151 934 4222

EXEMPT/ CONFIDENTIAL: No

PURPOSE/SUMMARY:

To seek approval of the Cabinet to revise fees and charges levied by Network Management in accordance with the Transformation process.

REASON WHY DECISION REQUIRED:

Any revision to fees and charges must be approved by Cabinet prior to implementation

RECOMMENDATION(S):

That Cabinet

1. Agree the revised fees and charges for 2011/12, subject to further consultation with interested parties prior to implementation of the new charges referred to in paragraph 7 of the report.

KEY DECISION: No

FORWARD PLAN: No

IMPLEMENTATION DATE: 1st May 2011

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ALTERNATIVE OPTIONS: Maintaining the existing fees and charges will not address the requirements identified to members in the prioritisation and transformation process

IMPLICATIONS:

Budget/Policy Framework: Proposals will have a positive effect on budgets
Financial:

<u>CAPITAL EXPENDITURE</u>	2010/ 2011 £	2011/ 2012 £	2012/ 2013 £	2013/ 2014 £
Gross Increase in Capital Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Sefton Capital Resources				
Specific Capital Resources				
<u>REVENUE IMPLICATIONS</u>				
Gross Increase in Revenue Expenditure	Nil	Nil	Nil	Nil
Funded by:				
Sefton funded Resources				
Funded from External Resources				
Does the External Funding have an expiry date? Y/N	When?			
How will the service be funded post expiry?				

Legal: The Council has the legal right to set fees and charges as outlined in this report.

Risk Assessment: Failure to revise the fees and charges will have a detrimental effect on requirements approved by Members as part of the 2011/12 budget setting process.

Asset Management: The fees and charges assist the Council in delivery of the statutory network management duty

The Head of Corporate Finance & ICT has been consulted and has no comments on this report. **FD736/2011**

CORPORATE OBJECTIVE MONITORING:

<u>Corporate Objective</u>		<u>Positive Impact</u>	<u>Neutral Impact</u>	<u>Negative Impact</u>
1	Creating a Learning Community		√	
2	Creating Safe Communities	√		
3	Jobs and Prosperity		√	
4	Improving Health and Well-Being	√		
5	Environmental Sustainability	√		
6	Creating Inclusive Communities		√	
7	Improving the Quality of Council Services and Strengthening local Democracy	√		
8	Children and Young People		√	

LIST OF BACKGROUND PAPERS RELIED UPON IN THE PREPARATION OF THIS REPORT
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Background

- 1 Cabinet will be aware that the Council has a statutory Network Management duty imposed by central Government. This duty states:

“It is the duty of a local traffic authority to manage their road network with a view to achieving, as far as may be reasonably practicable having regard to their other obligations, policies and objectives, the following objectives:

- a) *Securing the expeditious movement of traffic on the authority’s road network;*
- and,*
- b) *Facilitating the expeditious movement of traffic on road networks for which another authority is the traffic authority”*

- 2 Part of this duty is to maintain, as far as possible, a free flowing highway network. In order to do this, there is a need to either ban everything from the highway or to regulate and manage all circumstances which affect the availability of the road network for the highway user. To ban everything would not be practical and would have a severely detrimental effect on the economy. However to regulate such activities creates a cost for the Council which should be mitigated by charging companies and individuals for the space and duration a temporary obstruction is proposed to occupy the highway and also set a charge for non-compliance with Council requirements. Cabinet have in previous years approved charges for

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temporary works and obstructions such as skips, scaffolding/hoardings, cranes, open air cafés etc. Within existing resource availability, enforcement action is taken against those who fail to comply with Council requirements to apply for permits and licences to occupy the highway.

- 3 The transformation and prioritisation process identified the desire to ensure that the costs of providing this service are met by fees and charges, specifically saving CM42 requires the generation of an additional £30,000 income, over and above the projected income levels for 2010/11, in order to achieve this it is necessary to increase the level of fees and charges applied. Members should be aware that the income can not be guaranteed as it determined by the level of demand from third parties to temporarily occupy the highway.

Proposals

- 4 It is proposed to revise existing fees and non-compliance charges and also to introduce new initiatives which will help the authority to more fully comply with the statutory network management duty. The new initiatives will also increase the opportunity for businesses and individuals to apply for permits where previously they were unable to and were therefore the subject of enforcement action with no alternative solution.
- 5 In general terms, the fees and charges proposed reflect the extent to which the particular occupancy of the highway causes potential disruption to the highway user. With the greater potential disruption leading to a higher charge so as to discourage unnecessary or prolonged occupancy. This approach is consistent with the approach to charges for Traffic Management Act noticing. The penalties for non-compliance are set at such a level as to encourage compliance.
- 6 The proposed list of revisions and additional initiatives are attached at Annex A. Members will see that it is proposed to increase the charges for builders skip permissions, scaffolding and hoardings, open air cafés (this increase has been agreed previously and is included for information) cherry pickers/cranes and the administration costs added to the construction costs for the installation of a vehicle crossing.
- 7 New charges are proposed for the placement on the highway of containers of building materials, storage/welfare containers and advertising 'A' boards. In the case of building materials, they will have to be completely contained on a pallet or within a bulk "Builders Bag", loose material will not be permitted.
- 8 Members should be aware that fees and charges are compared through a benchmarking initiative with our Merseyside colleagues and whilst there are variances, they are generally comparable.
- 9 It is hoped that collectively these initiatives and revisions will meet the target agreed as part of the budget setting process.

Annex A - Network Management Duty - Licensing Charge Increases

Licensing Activity	Criteria	Current Charge 2010/2011	Charge 2011/2012
Builders Skip Permissions	Permission per week per skip	£10	£12
	Illegal Placement per occurrence	£50	£60
	Permission in a high congestion area per week per skip*	£10	£24
Scaffolding / Safety Hoardings Licenses	First week / Subsequent weeks (<10m)	£50 / £15	£100 / £50
	First week / Subsequent weeks (>10m & <20m)	£75 / £25	£125 / £60
	First week / Subsequent weeks (>20m & <30m)	£100 / £35	£150 / £75
	First week / Subsequent weeks (>30m & <50m)	£150 / £45	£200 / £100
	First week / Subsequent weeks (>50m)	£200 / £55	£250 / £125
Open Air Cafes	RPI Increase per table per annum	£58.50	£61.25
Cherry Pickers / Cranes	Licence Fee / Daily Inspection Charge	£75 / £75	£100 / £100
Vehicle Crossing Fee	Per crossing installed	£30	£55
Building Materials*	Per container per week	£0	£10
	Illegal Placement per occurrence	£0	£30
Storage Containers / Welfare Facilities*	Permission per week per container	£0	£100
	Illegal Placement per occurrence	£0	£500
Portable 'A' Boards*	Permission per annum per board (Initial Licence 1 year / Renewal per annum)	£0	£100 / £50
	Non compliance per occurrence	£0	£25
* New charges for 2011/12			

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High Congestion Locations

<u>ROAD</u>	<u>SECTION</u>
<u>AINTREE ROAD BOOTLE</u>	<u>FERNHILL ROAD JUNCTION</u>
<u>ALTWAY AINTREE</u>	<u>HAILEYBURY AVENUE TO STOWE AVENUE</u>
<u>BOLD STREET SOUTHPORT</u>	<u>LORD STREET TO BATH STREET</u>
<u>BOTANIC ROAD SOUTHPORT</u>	<u>MILL LANE TO BANKFIELD LANE</u>
<u>BRIDGE ROAD CROSBY</u>	<u>WARRENHOUSE ROAD TO MERSEY ROAD</u>
<u>BRIDGE ROAD LITHERLAND</u>	<u>LINACRE ROAD TO CROXTETH AVENUE</u>
<u>BROWS LANE FORMBY</u>	<u>ELBOW LANE TO ROSEMARY LANE</u>
<u>CAMBRIDGE ARCADE SOUTHPORT</u>	<u>TOWN HALL TO CHAPEL STREET</u>
<u>CAMBRIDGE ROAD SOUTHPORT</u>	<u>SHOPPING AREA</u>
<u>CHAPEL LANE FORMBY</u>	<u>THREE TUNS LANE TO ELBOW LANE</u>
<u>CHAPEL STREET SOUTHPORT</u>	<u>EASTBANK STREET TO LONDON STREET</u>
<u>CHURCH ROAD FORMBY</u>	<u>RYGROUND LANE TO ALT CAR ROAD</u>
<u>CHURCH ROAD SEAFORTH</u>	<u>LIVERPOOL ROAD TO ISLINGTON</u>
<u>COASTAL ROAD BIRKDALE</u>	<u>WELD ROAD TO FAIRWAY</u>
<u>COLLEGE ROAD CROSBY</u>	<u>LANCASTER AVENUE TO MERSEY ROAD</u>
<u>COOKS ROAD CROSBY</u>	<u>MILLER AVENUE TO ALEXANDRA ROAD</u>
<u>CORONATION ROAD CROSBY</u>	<u>YORK AVENUE TO LIVERPOOL ROAD</u>
<u>CROSBY ROAD NORTH WATERLOO</u>	<u>GREAT GEORGES ROAD TO HAIGH ROAD</u>
<u>CROSBY ROAD NORTH WATERLOO</u>	<u>HAIGH ROAD TO KINGSWAY</u>
<u>CROSBY ROAD SOUTH WATERLOO</u>	<u>SANDRINGHAM ROAD TO GREAT GEORGES ROAD</u>
<u>DEYES LANE MAGHULL</u>	<u>EASTWAY TO 127</u>
<u>EASTBANK STREET SOUTHPORT</u>	<u>EASTBANK STREET SQUARE TO SCARISBRICK NEW ROAD</u>
<u>EASTBANK STREET SQUARE SOUTHPORT</u>	<u>LORD STREET TO EASTBANK STREET</u>
<u>GLOVERS LANE NETHERTON</u>	<u>ST JEROMES WAY TO ST OSWALDS LANE</u>
<u>HALSALL LANE FORMBY</u>	<u>CHAPEL LANE TO FURNESS AVE</u>
<u>HAWTHORNE ROAD BOOTLE</u>	<u>BALLIOL ROAD TO BOUNDARY</u>
<u>HAWTHORNE ROAD BOOTLE</u>	<u>PARK STREET TO MILL LANE</u>
<u>HOGHTON STREET SOUTHPORT</u>	<u>LONDON STREET TO MANCHESTER ROAD</u>
<u>ISLINGTON CROSBY</u>	<u>CROSBY ROAD TO CHURCH ROAD</u>
<u>KING STREET SOUTHPORT</u>	<u>EASTBANK STREET TO MARKET STREET</u>
<u>KNOWSLEY ROAD BOOTLE</u>	<u>GRAY STREET TO BALFOUR ROAD</u>
<u>LINACRE ROAD LITHERLAND</u>	<u>MILDMAY ROAD TO BRIDGE ROAD</u>
<u>LIVERPOOL ROAD BIRKDALE</u>	<u>THE WALK TO BOLTON ROAD</u>
<u>LIVERPOOL ROAD CROSBY</u>	<u>MOOR LANE TO LITTLE CROSBY ROAD</u>
<u>LIVERPOOL ROAD CROSBY</u>	<u>FAIRHOLME ROAD TO THE BYPASS</u>

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<u>ROAD</u>	<u>SECTION</u>
<u>LIVERPOOL ROAD LYDIATE</u>	<u>GREEN LANE TO SOUTHPORT ROAD</u>
<u>LIVERPOOL ROAD LYDIATE</u>	<u>CORONATION ROAD TO VIRGINIA AVENUE</u>
<u>LIVERPOOL ROAD NORTH MAGHULL</u>	<u>RED LION BRIDGE TO WESTWAY</u>
<u>LIVERPOOL ROAD SOUTH MAGHULL</u>	<u>ALT AVENUE TO NO 35</u>
<u>LIVERPOOL ROAD SOUTH MAGHULL</u>	<u>BRAMLEYS TO HALL LANE</u>
<u>LONDON SQUARE SOUTHPORT</u>	<u>LORD STREET TO LONDON STREET</u>
<u>LONDON STREET SOUTHPORT</u>	<u>LONDON SQUARE TO DERBY ROAD</u>
<u>LORD STREET SOUTHPORT</u>	<u>DUKE STREET TO MANCHESTER ROAD</u>
<u>LORD STREET SOUTHPORT</u>	<u>DUKE STREET TO MANCHESTER ROAD</u>
<u>MARINE DRIVE SOUTHPORT</u>	<u>FAIRWAY TO ESPLANADE</u>
<u>MERSEY VIEW BRIGHTON LE SANDS</u>	<u>BROOKE ROAD WEST TO BRIDGE ROAD</u>
<u>MOOR LANE CROSBY</u>	<u>SHOPPING AREA</u>
<u>NEVILL STREET SOUTHPORT</u>	<u>LORD STREET TO PROMENADE</u>
<u>ORRELL ROAD BOOTLE</u>	<u>NEAR WALNUT P.H. TO FRONT OF SHOPS</u>
<u>PARK LANE NETHERTON</u>	<u>HEREFORD DRIVE TO PELICAN CROSSING</u>
<u>PRESTON NEW ROAD SOUTHPORT</u>	<u>SHOPPING AREA</u>
<u>PRINCES STREET SOUTHPORT</u>	<u>EASTBANK STREET TO MARKET STREET</u>
<u>SANDON ROAD BIRKDALE</u>	<u>WATERLOO ROAD TO DUNBAR ROAD</u>
<u>SCARISBRICK AVENUE SOUTHPORT</u>	<u>LORD STREET TO PROMENADE</u>
<u>SCHOOL LANE FORMBY</u>	<u>CHURCH ROAD TO CHAPEL LANE</u>
<u>SEABANK ROAD SOUTHPORT</u>	<u>LORD STREET TO BATH STREET</u>
<u>SEAFORTH ROAD SEAFORTH</u>	<u>MUSPRATT ROAD TO HICKS ROAD</u>
<u>SOUTH ROAD WATERLOO</u>	<u>CROSBY ROAD NORTH TO END</u>
<u>ST JOHNS ROAD WATERLOO</u>	<u>MOUNT PLEASANT TO CROSBY ROAD NORTH</u>
<u>STANLEY ROAD BOOTLE</u>	<u>MARSH LANE TO MILD MAY ROAD</u>
<u>STANLEY ROAD BOOTLE</u>	<u>CITY BOUNDARY TO MERTON ROAD</u>
<u>STANLEY ROAD BOOTLE</u>	<u>MARSH LANE TO MERTON ROAD</u>
<u>STANLEY STREET SOUTHPORT</u>	<u>NEVILLE STREET TO SEABANK ROAD</u>
<u>STATION ROAD AINSDALE</u>	<u>LIVERPOOL ROAD TO SHORE ROAD</u>
<u>STATION ROAD MAGHULL</u>	<u>HALL LANE TO RAILWAY CROSSING</u>
<u>THE MARIAN SQUARE NETHERTON</u>	<u>SHOPPING AREAS</u>
<u>THREE TUNS LANE FORMBY</u>	<u>DUKE STREET TO CHAPEL LANE</u>
<u>TULKETH STREET SOUTHPORT</u>	<u>CHAPEL STREET TO TOYOTA GARAGE</u>
<u>WEST STREET SOUTHPORT</u>	<u>CORONATION WALK TO NEVILLE STREET</u>
<u>WESTWAY MAGHULL</u>	<u>LIVERPOOL ROAD NORTH TO NORTHWAY</u>

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